

Gujarat Gazette Name Change — Application Preparation Sheet

Everything the change-of-name application asks for, the exact rule for each field, and the mistakes that get applications sent back. Print this and keep it beside you while you fill the form. Updated August 2026.

Read this first. There is no single downloadable 'Gujarat Gazette name change form PDF' that you fill and post. The change-of-name application is made through the Government of Gujarat portal at egazette.gujarat.gov.in, supported by a notarised affidavit. This sheet is our own preparation aid — it is **not** a government form and does not replace the official application. Always download official forms from the official portal.

The eight things the application asks for

Field	Write it exactly like this	The mistake we correct most
Old name (present name)	Character-for-character as it appears on the document you intend to update first — usually Aadhaar. Same spelling, same spacing, same order, including initials.	Writing it from memory. 'Sureshkumar' and 'Suresh Kumar' are two different names to a verifier.
New name (desired name)	The final, locked spelling — identical in the application and in the affidavit, down to the letter.	A different spelling in the affidavit than on the form.
Father's / husband's name	Consistent with how it appears on your other records.	A relative's name spelled one way on Aadhaar and another way here.
Full permanent address	Your complete residential address, matching your address proof.	An abbreviated or newer address that no proof supports.
Age / date of birth	As per your records. For a minor, a guardian applies on the child's behalf.	Guessing the date rather than copying it from the certificate.
Reason for change	A brief, truthful reason — marriage, spelling correction, numerology, personal preference.	Over-explaining, or giving a reason the documents do not support.
District	Your relevant district in Gujarat.	Choosing where you were born rather than where you reside.
Contact details	A working phone number and email, so acknowledgements actually reach you.	An old number. If the acknowledgement bounces you lose your tracking thread.

The one rule behind all eight: every entry must agree with your existing documents *and* with the affidavit. The Gazette prints exactly what you submit — it does not correct you.

Worked specimen

A filled example, so you can see what 'consistent' looks like in practice. Names below are illustrative only.

Field	Filled example
Old name	PATEL SURESHKUMAR RAMANBHAI (as printed on Aadhaar)
New name	PATEL SURESH RAMANBHAI
Father's name	PATEL RAMANBHAI MAGANBHAI
Address	K-117, Hare Krishna Complex, Chhani Jakatnaka Circle, Vadodara – 390024, Gujarat

Field	Filled example
Date of birth	14/07/1988
Reason	Correction of spelling used on all school and service records
District	Vadodara
Affidavit says	...that I have changed my name from PATEL SURESHKUMAR RAMANBHAI to PATEL SURESH RAMANBHAI... (identical to both rows above)

The ten-point check before you submit

- ☐ Old name matches Aadhaar character for character
- ☐ New name is final — you are happy to carry this spelling for life
- ☐ New name is spelled identically on the form and on the affidavit
- ☐ Relative's name matches your other records
- ☐ Address matches your address proof
- ☐ Date of birth copied from the certificate, not remembered
- ☐ Affidavit executed on stamp paper and notarised
- ☐ Supporting documents self-attested where required
- ☐ Phone and email are ones you actually check
- ☐ Acknowledgement / reference number saved somewhere you will find it

The seven steps, in order

#	Step	What it actually means
1	Lock your exact new name.	This one decision governs everything downstream. Decide the precise spelling and full form you will use everywhere.
2	Gather your documents.	Identity and address proof — and note exactly how your old name and your relative's name are spelled on each.
3	Prepare the affidavit.	Execute it on stamp paper with the correct wording, then have it notarised. Use our affidavit format sheet.
4	Complete the application details.	Old name, new name, relative's name, address, age, reason and district — each matching your documents and the affidavit.
5	Attach supporting documents.	Provide the proofs requested, self-attested where required.
6	Submit for publication.	File through the proper channel and keep every acknowledgement or reference you receive.
7	Track to publication.	Your notification appears in a dated Gazette issue that you can then download as your proof.

Where the official material lives

What	Official location
Change-of-name application	egazette.gujarat.gov.in/frmChangeofName.aspx
Forms & downloads	egazette.gujarat.gov.in/FormsDownloads.aspx

What	Official location
Search published gazettes	egazette.gujarat.gov.in/GazettesSearch.aspx
Date-of-birth change	egazette.gujarat.gov.in/frmChangeofBrthdt.aspx
Department	Government Printing, Stationery & Publications (DGPS), Government of Gujarat

If you would rather not do this yourself. We prepare, check and file Gujarat Gazette name-change applications from our office in Vadodara — Rs. 3,000 normal, Rs. 5,500 express, all-inclusive, with a written on-time guarantee. Newspaper advertisement and, in some cases, additional affidavits are charged separately and always told to you upfront in writing. WhatsApp **+91 70692 98711** or visit gujaratgazette.com/pricing.html.

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